



Welwyn St. Mary's Primary School

Pupil Acceptable Use Agreement / E- Safety Rules.

- I will only use ICT in school for school purposes.
- I will only use my class e-mail address or my own school e-mail address when e-mailing
- I will only open e-mail attachments from people I know, or who my teacher has approved.
- I will not tell other people my ICT passwords.
- I will only open / delete my own file.
- I will make sure that all ICT content with other children and adults is responsible, sensible and polite.
- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- I will not give out my own details such as my name, 'phone number or home address. I will never arrange to meet someone which I have "met" through the internet.
- I will be responsible for my behaviour when using ICT because I know that these rules keep me safe.
- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community.
- I know that my use of ICT can be checked and that my parent / carer will be contacted if a member of staff is concerned about my E - Safety.
- I will not bring a Smart Watch to school because I am not allowed to wear one during the school day.
- I will not sign up to online services until I am old enough.

Name: _____

Class: _____

Child's signature: _____ Parent's signature: _____

Date: _____